



ASN Kidney Week 2025 Housing and Registration FAQ

Please note – all information in this document, including dates and deadlines, are subject to change.

Contact Information

Registration:

Call Center Hours: Monday – Friday
8:30 a.m. – 5 p.m.

Phone: (866) 849-8868 Domestic
(571) 549-4543 International

Email: asnregistration@spargoinc.com

Website: <https://www.asn-online.org/>

Housing:

Call Center Hours: Monday – Friday
8:30 a.m. – 5 p.m.

Phone: (866) 849-8868 Domestic
(571) 549-4543 International

Email: asnhousing@spargoinc.com

Website: <https://www.asn-online.org/>

Contents

Registration	3
What is included in my registration fee?	3
Annual Meeting	3
Early Programs	3
Is there an option to attend virtually?	3
When does registration open?	3
How do I access the registration site?	3
When are the registration deadlines?	3
Where is registration located?	3
What are the onsite registration hours?	4
How will I receive my badge?	4
Individual Attendees	4
Group Attendees	4
How do I make changes/modify my registration?	4
What if I need to cancel my registration?	4
How do I become a member and receive the member rate?	5
I am a student but I am not currently a member of ASN, how can I access the meeting without paying the annual meeting registration fee?	5
What if I registered as the wrong designation?	5
Can I register for the Exhibit Hall only?	5
How do I get my registration receipt / invoice / confirmation?	5
Individual	5

Groups and Exhibitors.....	5
How do I get a Certificate of Attendance?	5
Annual Meeting	5
Early Programs.....	5
Registration Resources	6
Housing	7
When does housing open?	7
How do I access the housing website?	7
Which hotel is the headquarter hotel?	7
Where can I find a map of the hotels?	7
What if I have a disability or other special requirement that will need to be addressed?	7
What if I need to cancel / modify my hotel room?	7
International Attendees	8
I need a letter to obtain a Visa. Who do I contact?	8
How do I obtain a travel Visa?	8
Who do I contact for International Group assistance?	8
Registration Fees	9

Registration

What is included in my registration fee?

Annual Meeting

Annual Meeting registration includes full access to all Annual Meeting content November 6–9, 2025, in Houston, TX, including plenaries, educational sessions, posters, and the scientific exposition. The Annual Meeting is in-person and there is no hybrid or virtual option. Early Programs are not included and require a separate registration fee.

Early Programs

Early Program registration includes full access to all content for the **program for which you registered only**. You may only register for one Early Program. Annual Meeting registration is not included in the Early Program registration fee. To attend the Annual Meeting, separate registration is required.

All Early Programs will be offered in-person in Houston on November 5. There will be no advance on-demand content. All but POCUS will have recorded presentations available after the meeting for up to three years.

Is there an option to attend virtually?

There is no virtual or hybrid event in 2025. Educational content will be recorded and posted to view on-demand in late November in the ASN eLearning Center. Access to this on-demand content is available with an access code which can be picked up from select supporter booths in the exhibit hall November 6–8.

When does registration open?

Attendee registration opens Wednesday, June 25, 2025 at 10 a.m. EDT

Exhibitor and Group registration open Wednesday, July 16, 2025 at 10 a.m. EDT

How do I access the registration site?

To register for Kidney Week, please click here: <https://www.asn-online.org/education/kidneyweek/2025/register.aspx>

When are the registration deadlines?

Early Registration Deadline: June 25 – September 10 @ 11:59 p.m. EDT*

Standard Registration Deadline: September 11 – October 22 @ 11:59 p.m. EDT*

Onsite Registration is available October 22 – November 8 @ 2:30 p.m. CST.

Registration closes on November 8 @ 2:30 p.m. CST.

*Registration rates will transition to the next tier on the dates listed above at 11:59 p.m. EDT.

Where is registration located?

Registration will be located in the George R Brown Convention Center, Hall B.

George R. Brown Convention Center
1001 Avenida De Las Americas
Houston, TX 77010
+1 (713) 853-8000

What are the onsite registration hours?

Registration hours are as follows:

Day	Date	Time	Function
Tuesday	November 4	1:00 p.m. – 5:00 p.m.	Early Programs and Exhibitors
Wednesday	November 5	7:00 a.m. – 6:00 p.m.	Open to All Participants
Thursday	November 6	7:00 a.m. – 6:00 p.m.	Open to All Participants
Friday	November 7	7:00 a.m. – 5:00 p.m.	Open to All Participants
Saturday	November 8	7:30 a.m. – 2:30 p.m.	Open to All Participants

How will I receive my badge?

Individual Attendees

For your convenience, if you live in the United States, Canada, or Mexico, and register prior to September 5, 2025, ASN will mail your name badge in September to the address you provided during the registration process. If you receive your name badge in the mail, bring the badge with you to Houston, TX and proceed directly to your Early Program course or ASN annual meeting activities. Pending registrations will not receive their credentials in the mail.

To collect your conference materials, proceed to the Materials Pick-Up counter at the George R. Brown Convention Center, Hall B.

All other attendees, including those from outside of North America, may pick up their badges at registration in the George R. Brown Convention Center, Hall B, at the times listed above.

Group Attendees

Your group administrator will notify you of how to receive your badge. Group administrators have the following options for badge pick-up / mailing:

- Individual badges may be mailed directly to attendees
- Individual badges may be picked up by attendees at the registration desk
- All group badges may be picked up onsite by the Group Administrator

How do I make changes/modify my registration?

If you need to make changes to your name badge, please visit the Onsite Registration counter at the convention center, Hall B during the onsite registration hours, to have your name badge corrected and reprinted.

If you need to make other changes to your registration, please contact the ASN Registration Center by phone or email at the information listed on page 1.

What if I need to cancel my registration?

Refunds, less a \$150 fee, will be granted for requests received in writing prior to Wednesday, September 10, 2025. Amounts less than \$150 will not be refunded. After September 10, no refunds will be given.

Cancellation requests must be submitted in writing and sent to asnregistration@spargoinc.com. Cancellations will not be accepted by phone. Cancellations will be acknowledged by email. If you do not receive an acknowledgment within one week, please contact Customer Service at +1 (866) 849-8868 Domestic or +1 (571) 549-4543 International or by email at asnregistration@spargoinc.com.

- \$150 cancellation fee will be assessed on cancellations received by September 10, 2025.
- Beginning September 11, 2025, a 100% cancellation fee will be assessed on all cancellations.
- Refunds will NOT be given for no shows.
- Badges are non-transferable. Once printed, badge swapping or sharing is not permitted.

Please note, cancelling your conference registration does not automatically cancel your hotel reservation. To cancel your hotel room(s), please contact asnhousing@spargoinc.com before Friday, October 3, 2025, at 11:59 p.m. EDT. More information on how to cancel your room and deadlines are listed in your housing confirmation and they may vary.

How do I become a member and receive the member rate?

Please visit the ASN website here: <http://www.asn-online.org/membership/join.aspx> to join ASN. Please note, if you register for the meeting as a non-member, the registration fees will not be refunded. Please complete your ASN membership **before** registering for the meeting to take advantage of the member rate. If you initiate your registration as a non-member, please contact the ASN Registration Center after you establish your membership for assistance completing your registration as a member.

I am a student but I am not currently a member of ASN, how can I access the meeting without paying the full annual meeting registration fee?

To receive the student rate for the annual meeting you must be a Student Member of ASN. There is a discounted registration fee associated with student membership at ASN.

Please visit the ASN website here: <http://www.asn-online.org/membership/join.aspx> to join ASN. Please note, if you register for the meeting as a non-member, the registration fees will not be refunded. Please complete your ASN membership **before** registering for the meeting to take advantage of the discounted student attendance.

What if I registered as the wrong designation?

If you register as the incorrect designation (i.e. Dr., PharmD, Fellow) or membership status (i.e. member or non-member) we can adjust your designation or member type so that it appears correctly on your badge. However, no refunds will be given for the difference in rate. If you register under a lower rate, you must pay the difference to change your designation. Please verify your designation and membership status before completing your registration.

Can I register for the Exhibit Hall only?

Attendees must register for the annual meeting to enter the exhibit hall. Exhibit Hall only passes are not available to attendees.

How do I get my registration receipt / invoice / confirmation?

Individual

Your registration confirmation and receipt will be emailed to you after your registration has been completed and paid. Be sure to add asnregistration@spargoinc.com to your contacts and check your spam folder for any expected emails. If you do not receive these emails, please contact the ASN Registration Center.

Groups and Exhibitors

Your group/exhibitor administrator has access to your individual confirmation email and invoice. Please contact them for a copy of the materials.

How do I get a Certificate of Attendance?

Annual Meeting

Certificates of Attendance for the annual meeting can be picked up onsite at registration in Hall B of the George R. Brown Convention Center beginning Friday, November 7, 2025. You can also print one yourself from the ASN website. Certificates will be available for print here: <https://www.asn-online.org/education/kidneyweek/> under "International Attendees" beginning November 7, 2025. You will also be able to access this information on the Kidney Week mobile app.

Early Programs

Early program certificates of attendance will be distributed onsite for in-person courses and emailed out after the early programs conclude.

Registration Resources

[Attendee Registration Terms and Conditions](#)

[Exhibitor Registration Terms and Conditions](#)

[Group Registration Terms and Conditions](#)

[Code of Conduct](#)

[Kidney Week FAQ](#)

[Children and Minors at Kidney Week](#)

[Attendee Registration Instructions](#)

Housing

When does housing open?

Attendee and group housing opens Wednesday, June 25, 2025 at 10 a.m. EDT.

Exhibitor housing information will be sent to all exhibitors once their booth deposit payment has been received. If you do not receive this information, please contact asnhousing@spargoinc.com directly.

How do I access the housing website?

The Kidney Week housing site can be accessed from the ASN website here:

<http://www.asn-online.org/education/kidneyweek/2025/housing.aspx>

Which hotel is the headquarter hotel?

The Marriott Marquis Houston and the Hilton Americas-Houston will serve as co-headquarter hotels. Shuttle service will be provided from select official ASN hotels during conference hours for attendees who book through the official ASN housing bureau. Shuttles will be provided from the following hotels: AC Hotel by Marriott Houston Downtown, Aloft Houston Downtown, C. Baldwin, Curio Collection by Hilton, Club Quarters Hotel Downtown, Houston, Courtyard by Marriott Houston Downtown Convention Center, Holiday, Inn Houston Downtown, Hotel ICON, Autograph Collection, Hyatt Place Houston Downtown, Hyatt Place Houston Galleria, Hyatt Regency Houston Downtown, Hyatt Regency Houston Galleria, JW Marriott Houston by The Galleria, JW Marriott Houston Downtown, Houston Downtown, Le Méridien Houston Downtown, Magnolia Hotel Houston, a Tribute Portfolio Hotel, Moxy Houston Downtown, Residence Inn by Marriott Houston Downtown Convention Center, SpringHill Suites by Marriott Houston Downtown Convention Center, The Laura Hotel, Houston Downtown, Autograph Collection, The Sam Houston, Curio Collection by Hilton, The Whitehall Houston, Thompson Houston, by Hyatt, and Westin Galleria Houston. The Cambria Hotel Houston Downtown Convention Center, Embassy Suites by Hilton Houston Downtown, Four Seasons Hotel Houston, Hampton Inn Houston Downtown, Hilton Americas-Houston, Holiday Inn Express & Suites Houston-Downtown Convention Center, Home2 by Hilton Houston Downtown Houston Convention Center, Homewood Suites by Hilton Houston Downtown, Marriott Marquis Houston, Tru by Hilton Houston Downtown Convention Center, and Westin Houston Downtown are all walking distance to the George R. Brown Convention Center and will not be serviced by the shuttle. The preliminary shuttle schedule will be available when housing officially opens on June 25, 2025 at 10 a.m. EDT. The shuttle schedule is subject to change.

Where can I find a map of the hotels?

A map of all hotels within the ASN room block will be linked on the ASN Housing Reservation site when housing opens on Wednesday, June 25, 2025 at 10 a.m. EDT.

What if I have a disability or other special requirement that will need to be addressed?

ASN is committed to making the meeting accessible to all individuals. If you have a disability as identified by the [Americans with Disability Act](#), please let us know when you register for the meeting and create your housing reservation. If you did not request special accommodations when registering or need to make changes to your request, please email meetings@asn-online.org and asnhousing@spargoinc.com.

What if I need to cancel / modify my hotel room?

Please Note: All cancellations must be made at least 72 hours (3 days) prior to the scheduled arrival date or a cancellation fee equivalent to the full reservation's room rate and tax will be charged to the credit card on file. Changes to your check in dates, check out dates, and reservation name changes can be made on the website, via Customer Service (866-849-8868 or 571-549-4543) or in writing via email to asnhousing@spargoinc.com on or before Friday, October 3, 2025, at 11:59 p.m. EDT. All changes are subject to hotel availability. The credit card attached to the reservation will be charged as a guarantee ONLY. A credit card must be presented at the time of check in for full payment and incidentals. If you wish to prepay the guest's hotel reservation, please contact the hotel directly after Monday, October 20, 2025.

Exhibitor Block, Group Block, and Suite Housing policies vary from the above. Please reference your confirmation email for the applicable policies.

International Attendees

I need a letter to obtain a Visa. Who do I contact?

Please visit the ASN website here: <http://www.asn-online.org/education/kidneyweek/2025/invite-letter.aspx> to produce an invitation letter.

How do I obtain a travel Visa?

Attending Kidney Week can require a visa for non-U.S. citizens. ASN strongly urges individuals needing a visa to begin the application process several months prior to the meeting. Some embassies require an interview that can take several weeks/months to secure a date. Every country has unique requirements for obtaining a travel Visa. For assistance in selecting a Visa category and initiating the Visa application process, you can visit the US Department of State website here: <https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/wizard.html>

Who do I contact for International Group assistance?

The ASN International Group Housing bureau ABTS can be contacted through their website here: <https://internationalgrouphousing.asn-online.org>

Registration Fees

Early Programs

Membership Category	Early Programs – In-Person		
	Early	Standard	Onsite
ASN Member	\$500.00	\$600.00	\$700.00
ASN Fellow-in-Training Member/PhD, Post Doctorate Trainee	\$275.00	\$375.00	\$475.00
ASN Student Member (undergraduate, graduate, medical PhD, resident)	\$275.00	\$375.00	\$475.00
Nonmember (NM)	\$800.00	\$900.00	\$1,000.00
Exhibitor Personnel	N/A	N/A	N/A

POCUS in Nephrology Early Program

Membership Category	Early Programs – In-Person		
	Early	Standard	Onsite
ASN Member	\$625.00	\$725.00	\$825.00
ASN Fellow-in-Training Member/PhD, Post Doctorate Trainee	\$375.00	\$475.00	\$575.00
ASN Student Member (undergraduate, graduate, medical PhD, resident)	\$375.00	\$475.00	\$575.00
Nonmember (NM)	\$925.00	\$1,025.00	\$1,125.00
Exhibitor Personnel	N/A	N/A	N/A

ASN Kidney Week 2025 Annual Meeting

Membership Category	In-Person Annual Meeting		
	Early	Standard	Onsite
ASN Member	\$590.00	\$690.00	\$790.00
ASN Fellow-in-Training Member/PhD, Post Doctorate Trainee	\$290.00	\$390.00	\$490.00
ASN Student Member (undergraduate, graduate, medical PhD, resident)	\$50.00	\$75.00	\$100.00
Nonmember (NM)	\$1,090.00	\$1,190.00	\$1,390.00
Exhibitor Personnel	\$150.00	\$150.00	\$200.00